



ELECTRONIC EXCHANGE PROCEDURES

1. QUOTATIONS

Requests for quotes or other type of information must be sent in one of the following ways:

- By email to quotation@cbrlaser.com
 - i. Refer to the " bon de soumission "
- Via our website at www.cbrlaser.com/fr/soumissions-et-commandes
 - i. One item per line
 - ii. Must include the production file (.dxf, .dwg, .step)
- By fax at 819 362-6244
- Important notice: - no prices will be given over the phone
- shipping costs are never included in our quotes

You must contact the production department before shipping your material to confirm to which warehouse to deliver it to.

2. ORDERS

Orders must be sent to production@cbrlaser.com and must contain:

- A purchase order stating :
 - Your purchase order with a unique number never used
 - an authorized signature
 - the name of your company
 - your complete billing address
 - your complete shipping address
 - the email address of the person responsible for purchasing
 - your phone number
 - all details relating to the parts to be produced (material, thickness, quantity, bending, drill, etc.)
 - the unit price of each part if a quote has been issued
- * If the order differs from the quote, prices will be adjusted automatically.
- * Refer to the " Quote template " attached.
- Computerized drawings:
 - For cutting = clean Autocad drawing with a .dxf or .dwg extension
 - For folding = 3D Solidworks drawing with a .step or .sldprt extension
 - For lasertube = 3D Solidworks drawing with a .step or .sldprt extension
 - Overview = a .pdf file can be attached for more information
 - The name of the drawings must match perfectly to the name of the drawings on the order
- A copy of the quote issued by CBR Laser.

www.cbrlaser.com



3. DRAWINGS

For cutting :

- The developed drawings in Autocad format (extension .dxf or .dwg) must be sent to us in a compressed file of type .zip in 2 dimensions at a scale of 1:1, without non-numerical functions such as "spline" or "ellipse".

For folding :

- The 3D drawings in Solidworks format (extension .step or .sldprt).
- A .pdf file of the same name should be attached for details relating to material, thickness, quantities, important dimensions, engraving, grain direction, etc.

For plasma-drill / 5-axis plasma :

- Developed drawings in Autocad format (.dxf or .dwg extension)
- A .pdf file of the same name should be attached for details relating to the angle of the chamfers, machined holes (drill, counterbore, countersink, tap), etc.

For tubes, angles, channels :

- 3D drawings in Solidworks format (.step or .sldprt extension)
- 2D drawings in Autocad format (.dxf or .dwg extension) with all possible views (face, plan, profile, any face with cutting operations to be performed).
- A .pdf file of the same name should be attached for details regarding material, thickness, quantities, important dimensions, engraving, grain direction, etc.

4. RECEIPT OF DOCUMENTS

- You must identify all parts individually on all your documents using a unique number (quotation, order and electronic files).
- You must include in the digital drawings:
 - the type of material
 - the unit of measurement
 - the thickness
 - the main dimensions (dimensions and bend angle)
 - the finish
 - the direction of the finish and grain (if applicable)
 - the revision number (if applicable)
 - the side of the finish must be clearly established, ideally on the side seen on the screen
- You must use these layer colors on your .dxf files for the following operations
 - white layer = cutting
 - yellow layer = engraving or marking
 - green layer = bend line